

# THE SUPREME COURT *of* OHIO

## ADVISORY COMMITTEE ON CASE MANAGEMENT

**Honorable Jerome J. Metz, Jr.**

Hamilton County Common Pleas Court  
*Chairperson*

**Honorable Laura J. Gallagher**

Cuyahoga County Court of Common Pleas  
*Vice Chairperson*

### **Meeting Minutes**

August 28, 2020

#### **Committee Members Present:**

Judge Craig R. Baldwin  
Elizabeth Blakley  
Russell Brown, Esq.  
Judge Beth Cappelli  
Judge Michelle Early  
Judge Laura Gallagher  
Judge Michael T. Hall  
Judge Kristen K. Johnson

Judge Michael Oster  
Judge Diane M. Palos  
Judge John Rudduck  
Elizabeth W. Stephenson, Esq.  
Judge Terri L. Stupica  
C. Michael Walsh, Esq.  
Judge Latecia Wiles  
Judge Gene A. Zmuda

#### **Committee Members Absent:**

Gretchen Beers, Esq.  
Judge Kim A. Browne  
Judge Jerome Metz  
Judge Tom Pokorny, Retired

Susan Sweeney, Esq.  
Judge Thomas Teodosio  
Judge Curt Werren

#### **Supreme Court of Ohio Staff Members Present:**

Brian Farrington  
Christine Hahn  
Michel Jendretzky, Esq.  
Kate Munger, Esq.

Colleen Rosshirt, Esq.  
Lizett Schreiber, Esq.  
Stephanie Nelson, Esq.

## **Meeting Minutes Approved**

The May 15, 2020 Meeting Minutes were approved unanimously.

## **Update on Superintendence Rule 39 – Time Standards**

Stephanie Nelson reported on the background of reporting time standards and the ACCM's review of Sup.R. 39 for each jurisdiction. The amendments of Sup.R. 39 that apply to appellate court time standards will be presented to the Justices in October 2020.

## **Update on Safety Protocol**

Colleen Rosshirt reported that the safety protocol document is currently being reviewed by members of the ACCM and will be published in the near future. Elizabeth Stevenson will send the policy used in her court as an example for inclusion in the document.

## **Update on Pathways Bench Card**

Kate Munger reported that changes to the bench card were made based on feedback from the subcommittee. The next step is for the bench card to be presented to the Justices for approval.

## **Update on Evictions Report & Recommendations**

Lizett Schreiber provided an overview of this report which was published in July 2020. There are landlord and tenant packets as available resources.

## **Update on Foreclosure & Civil Justice Report and Recommendations**

Stephanie Nelson provide background information on this publication which was finalized in June 2020 and published to the Supreme Court of Ohio webpage.

### **New Business:**

## **Appellate Caseflow Review Update**

Brian Farrington reported that the caseflow review and promising practices summary of Ohio's Appellate courts has been completed and will be presented to the Justices for review.

## **App. Rule 13(A) & 14 (C) Review**

Mike Walsh presented information about the impact App.R. 13(A) and 14(C) have on appellate court caseflow:

- Appellate Rule 13(A) states briefs are "deemed filed on the day of mailing". Other case documents are timely when filed with the clerk. The difference in these two benchmarks for timely filing result in considerable time spent by court staff to time tracking missing briefs.

- Appellate Rule 14(C) proscribes that “three days shall be added to prescribed period [after service of a notice or other document]” after service is made by mail or commercial carrier. The addition of these days becomes an issue when a brief or response is not filed timely and the other party moves to strike.

The ACCM voted to approve referral of these rules to the Commission on the Rules of Practice & Procedure for review. The motion passed unanimously

### **Appellate Data Dashboard**

Brian Farrington showed and highlighted the items on the dashboard. He also asked the committee to review it and provide feedback. It is expected this dashboard will be public in early 2021.

### **Appellate Court Statistical Reporting Subcommittee**

A recommendation was made to review the AJ/PJ recommendations made by appellate court subcommittee to review from 2013. Mike Walsh will chair the subcommittee and Judge Hall will serve on the subcommittee along with Erin Scanlon, his court administrator. Other ACCM members from this jurisdiction and will also be invited to join the discussion.

### **RSS Feed**

Staff provided examples of information that could be shared with RSS feed and details on managing how often and what you want to receive.

### **Future meeting dates:**

Friday, October 16, 2020

### **Tentative Dates of 2021 / 2022 Meetings:**

March 26, 2021	March 25, 2022
May 21, 2021	May 20, 2022
August 20, 2021	August 19, 2022
October 22, 2021	October 21, 2022