

**THE SUPREME COURT OF OHIO  
MAYOR'S SIGNATURE CARD**

In order to obtain a password allowing access to the on-line mayor's court registration and reporting form ("Web Form") and web service for electronic submission of quarterly reports ("Web Service"), this "Mayor's Signature Card" must be signed by the registered mayor and submitted to the Supreme Court of Ohio ("the Supreme Court").

By signing where indicated below, I, Mayor, agree to be bound by the terms and conditions of this Mayor's Signature Card.

Terms and Conditions

My password is uniquely mine and I agree to safeguard against its unauthorized use. Maintaining the confidentiality of the password is my responsibility and sharing the password is subject to my sole discretion. I shall exhibit the Web Form and its screen displays only to my authorized invitees. I shall promptly notify the Supreme Court of any actual, threatened, or suspected unauthorized access or misuse of the Web Form or Web Service, including, but not limited to, my password.

My ability to use the Web Form and Web Service will be activated upon the Supreme Court's receipt of this signed Mayor's Signature Card. The Supreme Court may deactivate my account if I fail to comply with the terms and conditions of this Mayor's Signature Card or any applicable laws and rules.

The Supreme Court may, in its sole discretion, at any time, modify, restrict, or terminate the Web Form or Web Service. The Supreme Court reserves the right to change, with notice, the registration and reporting procedures, and the terms and conditions of this Mayor's Signature Card.

The Supreme Court is authorized to recognize my signature subscribed below as my acknowledgement of all responsibilities for using my password to comply with registration and reporting requirements required under May. R. 15.

By using, or authorizing others to use, the Web Form or Web Service, I acknowledge the accuracy of all information and data submitted to the Supreme Court using the Web Form or Web Service. I understand that the Web Service provides an immediate electronic confirmation containing the data that I, or my authorized delegate, submit. I shall promptly notify the Supreme Court in the event I believe the electronic confirmation data is inaccurate.

\_\_\_\_\_  
Mayor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor's Name (please print)

\_\_\_\_\_  
Name of Mayor's Court

\_\_\_\_\_  
Mayor or Clerk E-mail Address

\_\_\_\_\_  
Court Code

**Fax or Mail to:**

Case Management Section  
The Supreme Court of Ohio  
65 S. Front Street, 6<sup>th</sup> Floor  
Columbus, OH 43215-3431  
Fax 614.387.9419